

Submission for Senior Distinction Thesis

Formatting Guidelines

- ❑ Please use this [template](https://uofi.app.box.com/s/yo7zpnrktm819ms5mlwr7a91iz4g46su) to help you format your title page and introductory pages: <https://uofi.app.box.com/s/yo7zpnrktm819ms5mlwr7a91iz4g46su>.
- ❑ The thesis must contain a Table of Contents and a Bibliography. Acknowledgements and Dedications are optional.
- ❑ Use 12-point Times New Roman font, 1-inch margins, and double-spaced text.
- ❑ Pages should be numbered either at the center of the top or bottom of each page or at the upper right hand at the beginning of the margin **starting** with the Table of Contents.

Step-by-Step

1. Once you have compiled and checked your thesis against the formatting guidelines, submit an electronic **PDF** copy of your thesis to Rachel Palmisano in the Office of the Associate Heads (rep2@illinois.edu). Within 3 weeks, you will be notified of your thesis' acceptance or needed changes.
2. If editing is necessary, please make the requested changes and resubmit your electronic **PDF** thesis to rep2@illinois.edu.
3. Once notified of your thesis' acceptance, you will receive a Thesis Certification Form (red-bordered form) via email. Please get a signature from your PI on the line entitled "Instructor in Charge". Leave the other signature lines blank. Your PI can sign this early and set it aside until you need it.
4. Take your completed Thesis Certification Form to Rachel Palmisano at the Office of the Associate Heads in room 321 Psychology Building. Rachel will obtain the remaining signatures, scan it, and email it to you. Once you have the signed form, upload your Thesis and the Certification Form at <https://forms.illinois.edu/sec/3792054> where it will be kept at the library.

For more information on Senior Thesis Submission, please contact LAS Honors:

<http://www.las.illinois.edu/students/honors/distinctions/>

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