

## PSYCHOLOGY COPY REQUESTS

Please submit the following information via email to  
[psych-copies@mx.uillinois.edu](mailto:psych-copies@mx.uillinois.edu)

1. Copy code \_\_\_\_\_
2. Course/class/lab \_\_\_\_\_
3. Requested due date and time \_\_\_\_\_
4. Number of copies needed \_\_\_\_\_
5. Copy of document to be printed (attach to email)

Indicate document format requests:

Single sided  
Double sided

Stapled  
Not stapled

Black and white  
Colored copies

Cover page - Color: \_\_\_\_\_  
No cover

Other special instructions/requests: